



ASCENSION CATHOLIC PRESCHOOL
2019 – 2020
ENROLLMENT FORM

STUDENT INFORMATION

Student's Name: _____ Circle One: Male/Female
 first middle last

Preferred Name: _____ Birthday: ___/___/___ Age as of 8/31/19: _____

Home Address: _____ City: _____ State: _____

Main contact telephone # _____ 2nd contact telephone # _____

Mother's Name: _____ Mother's Cell Phone: _____

Mother's Home address (if different): _____

Mother's Occupation: _____ Place of Employment: _____

Mother's e-mail address: _____

Father's Name: _____ Father's Cell Phone: _____

Father's Home address (if different): _____

Father's Occupation: _____ Place of Employment: _____

Father's e-mail address: _____

Child lives with (include siblings names and ages) _____

AUTHORIZATIONS

Emergency Contacts (Other than a parent to contact in case of illness/injury if parent is unavailable)

Name/Relationship _____ Cell # _____

Name/Relationship _____ Cell# _____

Person(s) authorized to pick up child from school (Child released only to those listed with proper ID)

Name/Relationship _____ Cell # _____

Name/Relationship _____ Cell# _____

Name/Relationship _____ Cell # _____

Child's Physician's Name _____ Phone _____

Hospital preference: _____

Please list any allergies, your child's reactions, and treatment:

Please list any other health conditions (asthma, etc.) and treatment:

Any birth complications, stressful early experiences, or unusual circumstances we should know about?

Does your child speak any other language besides English? Yes/No

If yes, please give details.

Possible concerns regarding speech, hearing, vision, or other limitations? Yes or No

Does your child currently have or ever had an IEP, 504 Plan, or Student Accommodation plan?

What else would you like for us to know about your child? _____

Has your child ever attended a Parent's Day Out, Daycare, or School elsewhere?

How did you hear about Ascension Preschool?

CLASS PREFERENCES AND FEES

Must be 3 by August 31, 2019 and must be toilet trained.

_____ Preschool 3 AM – T & TH: 8:00 – 11:00	\$165/month for 10 months (Aug-May)
_____ Preschool 3 PM – T & TH: 12:00 – 3:00	\$165/month for 10 months (Aug-May)

Must be 4 by August 31, 2019 and must be toilet trained.

_____ Pre-K4 AM – M, W, & F: 8:00 – 11:00	\$205/month for 10 months (Aug-May)
_____ Pre-K4 PM – M, W, & F: 12:00-3:00	\$205/month for 10 months (Aug-May)
Annual Registration Fee	\$80/child/year
Annual Activity Fee	\$55/child/year

Read, Initial, and Sign

***** The non-refundable registration & activity fees must accompany the enrollment application*****

_____ I understand that enrollment requires payment of yearly fees, \$135.

_____ I understand that tuition is due on the first day of each month, and after a three day grace period a \$25.00 late fee will be charged.

_____ I understand that a 30 day notice is required to withdraw a child from the program and that refunds of tuition are not permitted.

_____ I understand that there is a late pick-up fee of \$2.00/minute charge for every minute my child isn't picked up at the end of the class session, and that the fee will be doubled after four infractions.

_____ **I acknowledge that any delinquent payment of tuition past a 45 day period will result in termination of my child's enrollment.**

Ascension Catholic Preschool shall be open to any child provided that the school can meet the needs of that child. Ascension Catholic Preschool admission policies shall be non-discriminatory in regards to race, color, religion, national origin, ancestry, physical handicap, or sex in accordance with Kansas Civil Statue K.S.A. 44-1009.

TOILET TRAINED

All students attending Ascension Preschool must be fully toilet trained. They must be able to use the restroom independently and be ready for the structure of a school program. Please do not jeopardize your child's self-esteem and enrollment status by letting him/her start school when he/she has not had multiple weeks of success and no accidents.

A toilet trained child is one who has demonstrated he/she can use the toilet every time, without having any accidents, demonstrated over a period of time (at least for multiple weeks).

- Be able to tell an adult he/she needs to go to the bathroom BEFORE he/she has to go.
- Be able to pull down own underwear and pants and get them back up without assistance.
- Be able to wipe himself/herself after using the toilet.
- Be able to get on and off of the toilet by himself/herself.
- Be able to wash and dry hands.
- Be able to walk back into the classroom after using the restroom without direction.
- Be able to change clothing on his/her own should an accident occur.

Accidents are unusual incidents, and if there are accidents, they should happen infrequently. A child who has multiple accidents in a week is not considered to be fully potty trained. If your child has frequent accidents, we will ask that you keep your child home until he/she show success (as defined above).

Your child will have a change of clothes that will be left at school. If an accident occurs, your child will change clothes in the class bathroom on his/her own. This will encourage independence.

Make sure that clothing is easy to take off – for example, pants with elastic waistbands or jeggings/leggings are much easier to handle than pants/jeans with buttons, belts, and zippers.

All soiled clothing will be sent home in a plastic bag and you will be notified by the teacher. Please make sure that a new set of clothes is sent back with your child the following school day.

Teachers will not clean soiled clothes.

Disposable pull-up pants will not be worn at any time at school.

If you have any questions or concerns, please do not hesitate to contact Lynnette Rempel, Preschool Director.